## AYSO TEAM PARENT CHECKLIST

1. Complete AYSO Volunteer Application on-line (Blue Sombrero - Kailuaayso.org), print, sign and submit to Region CVPA (Child and Volunteer Protection Advocate).

2. Complete Safe Haven certification on-line at AYSOU (Kailuaayso.org)

- 3. Familiarize yourself with the team site on Blue Sombrero.
- 4. Assist Coach with first Team Meeting with parents and players.

5. Prepare and distribute Snack Schedule. Please make sure it is just a juice/drink and small something to eat. It should not be a full meal as it should not be expensive for any family.

- 6. Prepare and distribute Assistant Referee and Field Set-up Schedule.
- 7. Assist in distributing uniforms. Same size shorts and jersey with socks to each player.
- 8. Contact team with practice/game schedule changes.
- 9. Coordinate team attendance at Picture Day.
- 10. Arrange end of season Potluck, assist in picture distribution and awards.
- 11. Collect and purchase Coach gift. Recommend \$5 maximum per player.
- 12. Coordinate optional team activities; such as social gathering, service projects, T-shirts, banner, etc.